



Application for a Loading Zone Permit

Application type

Original Renewal Change of details Current permit number

Applicant details

Registered business name

Business address

Nature of business

Phone number

Surname

Given names

Address

Vehicle registration number

Make of vehicle

Colour

Type of vehicle

Sedan Motorbike Station wagon Passenger van Other (specify)

Time limits are as follows (**fees vary according to time limit**):

Sedan / Motorbike: 10 minute limit

Station wagon / Passenger van: 10 minute 20 minute 30 minute

Information for Applicants

A Loading Zone Permit:

- Enables the authorised vehicle to stop in designated loading zones for the purpose of Loading and Unloading only;
- Does **not** permit the authorised vehicle to be parked for purposes other than the above in designated loading zones;
- Does **not** permit parking illegally if a loading zone is not available;
- **For a motorbike:** permit must be displayed on the left hand side;
- **For motor vehicles fitted with a windscreen or fixed windows:** permit must be displayed on the dashboard or inside of the front windscreen with permit details clearly visible from outside the vehicle.

Important information when applying via correspondence - The Road Transport Authority (RTA) is committed to ensuring your financial details are secure. Due to this we advise against sending your credit card details in written form. To make a credit card payment (Mastercard or Visa only), please ensure you provide us with your business hours telephone number. The RTA will contact you to arrange payment when your application is being processed.

Declaration

I, the person named above, apply for the issue of a Loading Zone Permit in accordance with Section 100 of the *Road Transport (Safety & Traffic Management) Regulations 2000* and undertake to destroy the permit on notification from the Road Transport Authority that the certification has been revoked and is no longer valid, or on the sale or disposal of the vehicle described on this application form.

I declare that the information on this application is true and correct; that I have read the above 'Information for Applicants' and that I will abide by the conditions set out on the certificate.

Signature

Date

Privacy Statement: The personal information on this form is being collected by Access Canberra (part of the Chief Minister, Treasury and Economic Development Directorate) for vehicle registration purposes as authorised by the Road Transport (Safety and Traffic Management) Regulation 2020. The information may be used for the administration of driver licensing and vehicle registration legislation and enforcement. Access Canberra will include your information in its "one client record" so that it can be used in respect of any other dealings that you might have with it. Information about your identity, which forms part of your one client record, will also be used for administrative purposes, including to confirm that we are dealing with the correct individual. Your personal information may be used or disclosed to other ACT Government Directorates, Commonwealth, State and other Territory government agencies, transport authorities, law enforcement and court agencies, authorised by law; the Motor Accident Injuries Commission; Austroads Ltd; the National Heavy Vehicle Regulator; the National Capital Authority and individuals, their agents or insurers following a report provided to the police of a motor vehicle accident. Confirmation on a 'yes' or 'no' basis of current registered operator, registration status, vehicle 'stolen' status and outstanding defects on the vehicle may be disclosed to prospective acquirers. If you choose not to provide the personal information requested on this form, we may not be able to process your request. Personal information for this application is not normally disclosed to overseas recipients unless required by law. Personal information is held and managed in accordance with the Information Privacy ACT 2014.

Office use only

Approved: Yes No Approval officer

Time Limit: 10 minutes 20 minutes 30 minutes

Permit No. Issue date Expiry date