



Application for Prior Approval of Rule Amendment(s) Form C11

*Co-operatives National Law (ACT) Act 2017- Section 60
Co-operatives (Adoption of National Law) Act 2012, Schedule 1(5)*

PURPOSE

This form is to be used when a proposed cooperative wishes to register as a cooperative under the *Co-operatives National Law (ACT) Act 2017* (the Act). You can access the legislation at www.legislation.act.gov.au. You may also obtain further information and forms at www.act.gov.au/accessCBR.

PRIVACY

The Act authorises the Registrar to collect the personal information required by this form for the purposes of registering a cooperative under the Act. The Registrar prevents any unreasonable intrusion into a person's privacy in accordance with the *Information Privacy Act 2014*. The Registrar provides identifiable information to law enforcement organisations and authorised organisations that have legal authority to request information under prescribed circumstances. The Act provides for some information about cooperatives to be publicly available.

THINGS TO KNOW BEFORE STARTING YOUR APPLICATION

This form must be lodged to obtain the Registrar's prior approval for changes to be made to the following rules before a resolution amending the rules is passed by the co-operative:

- Rules under section 60(2) of the *Co-operatives National Law* as made from time to time
- Rules relating to the conversion of a non-distributing to a distributing co-operative under section 60(1)(b) of the *Co-operatives National Law*.
- Rules of certain co-operatives formed to carry on as a club that restrict voting rights under section 32 of the *Co-operatives National Law (ACT) 2017*.

HOW TO COMPLETE THIS FORM

- Please use a blue or black pen and print clearly using block letters.
- All parts of the form and the contact details must be completed.

FEES AND HOW TO PAY

- There is no prescribed fee for this application.

WHAT HAPPENS WHEN YOU LODGE YOUR APPLICATION

- The application will be reviewed. You will be notified in writing if further information is required.
- If your application is approved, you will receive written notice of that approval.
- If your application is refused, you will receive written notification of the reasons.
- If any change occurs in the information you have provided in your application, you must notify Access Canberra as soon as possible.

The *Co-operatives National Law (ACT) 2017* can be found at the Appendix to the *NSW Co-operatives (Adoption of National Law) Act 2012*.

The above information is intended as a guide only and is included to assist you in completing and lodging this form. This page is not part of the form. If required, professional advice should be obtained regarding the matters dealt with in this form.

LODGEMENT AND CONTACT INFORMATION

Email:

accesscanberra.bil@act.gov.au

Post:

Access Canberra
Cooperatives Registration
GPO Box 158
Canberra, ACT 2601

In Person:

Please visit www.act.gov.au/accessCBR
Or call **132281** to find an Access Canberra
Service Centre

TRANSLATING AND INTERPRETING SERVICE

If you require further information or require advice, a language assistance service is available by phoning the Translating and Interpreting Service (TIS) on 13 14 50.



Application for Prior Approval of Rule Amendment(s) Form C11

*Co-operatives National Law (ACT) Act 2017- Section 60
Co-operatives (Adoption of National Law) Act 2012, Schedule 1(5)*

Details of co-operative

1. Provide details of the co-operative

Co-operative registration number	
Name of co-operative	

Details of rule amendment/s

2. Provide a copy of the proposed rule amendment/s and the reason for change. Include the rule number/s. (If insufficient space a copy can be annexed to this form)

Declaration and signature

3. I declare that:

- I am authorised to lodge this application for this co-operative.
- The particulars contained in this form and any attachments are true and correct. I acknowledge that it is an offence under section 514 of the *Co-operatives National Law (ACT)* to give the Registrar a document containing false or misleading information.

Signature	
Printed name	
Date of signing (dd/mm/yyyy)	/ /
Position (office) held	

Who should Access Canberra contact if there is a query about this form? (NOTE: This information is not going to be made public)

Given names(s) (in full)					
Surname					
Address (Property Name, Unit, Flat No, Street Number, Street Name)					
Suburb / Town		State / Territory		Postcode	
Daytime telephone number					
Email address					