



AMEND A COMMUNITY TITLE SCHEME

Land Titles Act 1925

Form 098 – CTSA

LODGING PARTY DETAILS

Name	Email Address	Customer Reference Number	Contact Telephone Number

COMMUNITY TITLE SCHEME DETAILS

Scheme Number	Volume and Folio Details of Existing Common Property Titles

IS THIS A PROGRESSIVE DEVELOPMENT?

<input type="checkbox"/> Yes	<input type="checkbox"/> No
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PROGRESSIVE DEVELOPMENT DETAILS (only complete if you have selected yes above)

List the Stage Number being submitted with this application (ie. 1 of 3)	List the total number of stages in this Community Title Scheme (ie. 3)

ADDITIONAL TITLE AND LAND DETAILS PROPOSED AS COMMON PROPERTY

Volume & Folio	District/Division	Section	Block	Lot

TITLE AND LAND DETAILS NOT BEING COMMON PROPERTY TO BE REMOVED, IF ANY

Volume & Folio	District/Division	Section	Block	Lot

TITLE AND LAND DETAILS NOT BEING PROPOSED AS COMMON PROPERTY						
Volume & Folio	District/Division	Section	Block	Unit	Lot	Lot Entitlement

DOCUMENTS TO BE ATTACHED FOR A PROGRESSIVE DEVELOPMENT SCHEME
<p>1. Progressive Development Site Plan for Community Title clearly indicating the parcels situated in this stage;</p> <p>2. Authorisation from the Planning and Land Authority;</p> <p>3. Certificates of title to any land not formerly within, or being removed from, the scheme; and,</p> <p>4. An updated Lot Entitlement Schedule</p>

DOCUMENTS TO BE ATTACHED TO AMEND A SCHEME
<p>1. The proposed scheme as amended, indicating the amendments;</p> <p>2. Authorisation from the ACT Planning and Land Authority;</p> <p>3. Certificates of title to any land not formerly within, or being removed from, the scheme; and,</p> <p>4. An updated Lot Entitlement Schedule.</p>

CERTIFICATION <i>*Delete the inapplicable</i>
<p>Applicant</p> <p>*The Certifier has taken reasonable steps to verify the identity of the Applicant or his, her or its administrator or attorney.</p> <p>*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.</p> <p>*The Certifier has retained the evidence to support this Registry Instrument or Document.</p> <p>*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.</p> <p>Signed By:</p> <p><i><Name of certifying party></i> <i><Capacity of certifying party></i></p> <p>for: <i><Company name></i></p> <p>on behalf of the Applicant</p>

OFFICE USE ONLY			
Lodged by		Registered date / by	
Data entered by		Attachments/Annexures	