

**TRANSFER**

Form 052 - T

*Land Titles Act 1925*
**LODGING PARTY DETAILS**

Name	Email Address	Customer Reference Number	Contact Telephone Number

**TITLE AND LAND DETAILS**

Volume & Folio	District/Division	Section	Block	Unit

**TRANSFEROR/S – SELLER/S** (Surname Last) (ACN required for all companies)

**THE SELLER VERIFICATION DECLARATION HAS BEEN SUBMITTED** (must be completed prior to lodgement of this document)

Submission Date:                      Reference Code:

Submission Date:                      Reference Code:

**PERCENTAGE OF INTEREST OWNED** (whole or state share)

**PERCENTAGE OF INTEREST BEING TRANSFERRED**  
 (whole or state share)

**CERTIFICATION** \*Delete the inapplicable

**Transferor(s)**

- \*The Certifier has taken reasonable steps to verify the identity of the Transferor or his, her or its administrator or attorney.
- \*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.
- \*The Certifier has retained the evidence to support this Registry Instrument or Document.
- \*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.

Signed By:

 <Name of certifying party>  
 <Capacity of certifying party>

for: &lt;Company name&gt;

on behalf of the Transferor

**DEVELOPMENT STATUS** (Tick the appropriate box – one box must be completed)

 Land Only     Incomplete Building     Building Completed

**LAND USE** (Tick the appropriate box – one box must be completed)

 Residential                       Rural                       Commercial

<b>TRANSFEEE/S – BUYER/S</b> (Surname Last) (ACN required for all companies)	<b>THE BUYER VERIFICATION DECLARATION HAS BEEN SUBMITTED</b> (must be completed prior to lodgement of this document)	
	Submission Date:	Reference Code:
	Submission Date:	Reference Code:

<b>FORM OF TENANCY</b>
<input type="checkbox"/> Joint Tenants <input type="checkbox"/> Tenants in Common in (the following shares) - (Please state proprietors name and shares out in full)

<b>CERTIFICATION</b> <i>*Delete the inapplicable</i>
<b>Transferee(s)</b>
<p>*The Certifier has taken reasonable steps to verify the identity of the Transferee or his, her or its administrator or attorney.</p> <p>*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.</p> <p>*The Certifier has retained the evidence to support this Registry Instrument or Document.</p> <p>*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.</p> <p>Signed By:</p> <p>&lt;Name of certifying party&gt; &lt;Capacity of certifying party&gt;</p> <p>for: &lt;Company name&gt;</p> <p>on behalf of the Transferee</p>

<b>CONSIDERATION</b> (Higher of market value or consideration)	<b>GST PAYABLE</b> (See guidance notes)
\$	\$

<b>AGREEMENT / CONTRACT FOR SALE DATE</b>	<b>SETTLEMENT DATE</b> (the date the buyer is liable for rates)

<b>COMMUNITY TITLE</b> (if Transfer relates to a Community Title Scheme the following should be attached)	<b>ACT PLANNING AND LAND AUTHORITY – MINISTER’S / DELEGATE’S CONSENT</b>
<input type="checkbox"/> Statutory Declaration <b>AND</b> <input type="checkbox"/> Certified Copy of Undertaking submitted to ACTPLA	

<b>OFFICE USE ONLY</b>			
Lodged by		Registered date / by	
Data entered by		Attachments/Annexures	