

PURPOSE

This form is to be used when a proposed cooperative wishes to register as a cooperative under the *Co-operatives National Law (ACT) Act 2017* (the Act). You can access the legislation at www.legislation.act.gov.au. You may also obtain further information and forms at www.act.gov.au/accessCBR.

PRIVACY

The Act authorises the Registrar to collect the personal information required by this form for the purposes of registering a cooperative under the Act. The Registrar prevents any unreasonable intrusion into a person's privacy in accordance with the *Information Privacy Act 2014*. The Registrar provides identifiable information to law enforcement organisations and authorised organisations that have legal authority to request information under prescribed circumstances. The Act provides for some information about cooperatives to be publicly available.

THINGS TO KNOW BEFORE STARTING YOUR APPLICATION

Before changing its name by special resolution, a co-operative should provide details of the proposed new name to Registry Services to determine whether the name is able to be approved.

The name you propose may not be approved because it is deemed unsuitable or similar or identical to an existing name. To check to see if your name already exists or is similar you can search [ASIC's organisation and business names register](#).

The name of a co-operative must include the word 'Co-operative' or the abbreviation 'Co-op' and must end in the word 'Limited' or the abbreviation 'Ltd'.

The rules of the co-operative that include the name will also need to be changed. A Form C10 - Application for Register Rule Amendment(s) / Special Resolution(s) to register changes to the rules will need to accompany this application.

HOW TO COMPLETE THIS FORM

- Please use a blue or black pen and print clearly using block letters.
- All parts of the form and the contact details must be completed.

FEES AND HOW TO PAY

- There is no prescribed fee for this application.

WHAT HAPPENS WHEN YOU LODGE YOUR APPLICATION

- The form will be reviewed. You will be notified in writing if further information is required.
- When the form is completed correctly, the information will be recorded on the Register of Co-operatives. Confirmation the information has been recorded will be provided on request.
- If any change occurs in the information you have provided in this form, you must notify Access Canberra as soon as possible.

The *Co-operatives National Law (ACT) 2017* can be found at the Appendix to the *NSW Co-operatives (Adoption of National Law) Act 2012*.

The above information is intended as a guide only and is included to assist you in completing and lodging this form. This page is not part of the form. If required, professional advice should be obtained regarding the matters dealt with in this form.

LODGEMENT AND CONTACT INFORMATION

Email:
accesscanberra.bil@act.gov.au

Post:
Access Canberra
Cooperatives Registration
GPO Box 158
Canberra, ACT 2601

In Person:
Please visit www.act.gov.au/accessCBR
Or call **132281** to find an Access Canberra
Service Centre

TRANSLATING AND INTERPRETING SERVICE

If you require further information or require advice, a language assistance service is available by phoning the Translating and Interpreting Service (TIS) on 13 14 50.



Application to Approve Change of Co-operative Name Form C9

Co-operatives National Law (ACT) Act 2017- Section 224

Details of co-operative

1. Provide details of the co-operative

Co-operative registration number	
Name of co-operative	

Details of new name

2. New name for the co-operative

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3. What date was the special resolution passed to change the name? (dd/mm/yyyy)

/ /

4. Are you attaching the co-operative's certificate to surrender?

<input type="checkbox"/> Yes	Go to questions 6
<input type="checkbox"/> No	Go to questions 5

5. Please identify why the certificate cannot be provided.

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Document checklist

6. Please tick the relevant attached documents

<input type="checkbox"/>	Co-operative's original certificate of registration
<input type="checkbox"/>	Form C10 - Application to register rule amendment(s) / special resolution(s)

Declaration and signature

7. I declare that:

- I am authorised to lodge this application for this co-operative.
- The particulars contained in this form and any attachments are true and correct. I acknowledge that it is an offence under section 514 of the *Co-operatives National Law (ACT)* to give the Registrar a document containing false or misleading information.

Signature	
Printed name	
Date of signing (dd/mm/yyyy)	/ /
Position (office) held	

Who should Access Canberra contact if there is a query about this form? (NOTE: This information is not going to be made public)

Given names(s) (in full)					
Surname					
Address (Property Name, Unit, Flat No, Street Number, Street Name)					
Suburb / Town		State / Territory		Postcode	
Daytime telephone number					
Email address					