



## NOTICE OF APPOINTMENT/ RETIREMENT OF TRUSTEE

Form 077 - NT

*Land Titles Act 1925*

LODGING PARTY DETAILS			
Name	Email Address	Customer Reference Number	Contact Telephone Number

TITLE AND LAND DETAILS				
Volume & Folio	District/Division	Section	Block	Unit

PURPOSE OF NOTICE	EVIDENCE PROVIDED
<input type="checkbox"/> Appointment of Trustee <input type="checkbox"/> Retirement of Trustee	<input type="checkbox"/> Deed of Appointment <input type="checkbox"/> Deed of Retirement <input type="checkbox"/> Death Certificate

FULL NAME OF OUTGOING TRUSTEE (Surname Last) (ACN required for all companies)	THE SELLER VERIFICATION DECLARATION HAS BEEN SUBMITTED (must be completed prior to lodgement of this document)
	Submission Date:                      Reference Code:
	Submission Date:                      Reference Code:

FULL NAME AND ADDRESS OF INCOMING TRUSTEE (Surname Last) (ACN required for all companies)	THE BUYER VERIFICATION DECLARATION HAS BEEN SUBMITTED (must be completed prior to lodgement of this document)
	Submission Date:                      Reference Code:
	Submission Date:                      Reference Code:

TRUSTEES ON TITLE (List all trustees that appear on title after incoming/outgoing trustees have been recorded) (Surname Last) (ACN required for all companies)

FORM OF TENANCY
<input type="checkbox"/> Joint Tenants <input type="checkbox"/> Tenants in Common in (the following shares) - (Please state proprietors name and shares out in full)

DEVELOPMENT STATUS (Tick the appropriate box – one box must be completed)	LAND USE (Tick the appropriate box – one box must be completed)
<input type="checkbox"/> Land Only <input type="checkbox"/> Incomplete Building <input type="checkbox"/> Building Completed	<input type="checkbox"/> Residential <input type="checkbox"/> Rural <input type="checkbox"/> Commercial

**PLANNING AND LAND AUTHORITY DELEGATE'S CONSENT**

**CERTIFICATION** \*Delete the inapplicable

**Incoming Trustee**

- \*The Certifier has taken reasonable steps to verify the identity of the Incoming Trustee or his, her or its administrator or Attorney.
- \*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.
- \*The Certifier has retained the evidence to support this Registry Instrument or Document.
- \*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.

Signed By:

<Name of certifying party>  
<Capacity of certifying party>

for: <Company name>

on behalf of the Incoming Trustee

**CERTIFICATION** \*Delete the inapplicable

**Outgoing Trustee**

- \*The Certifier has taken reasonable steps to verify the identity of the Outgoing Trustee or his, her or its administrator or Attorney.
- \*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.
- \*The Certifier has retained the evidence to support this Registry Instrument or Document.
- \*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.

Signed By:

<Name of certifying party>  
<Capacity of certifying party>

for: <Company name>

on behalf of the Outgoing Trustee

**OFFICE USE ONLY**

Lodged by		Registered date / by	
Data entered by		Attachments/Annexures	