

ACT Land Titles Update – December 2022

Electronic Conveyancing – Participation Rules

The Registrar-General has approved a partial waiver PR2/2022 which will allow Subscribers to continue to use Certification wording consistent with the now repealed version of the ACT Participation Rules (Disallowable Instrument 2020-109). This waiver applies to any electronic Registry Instruments and other electronic Documents (whether signed prior to, on or after 30 June 2023) in an Electronic Workspace which contains at least one electronic Registry Instrument or electronic Document signed prior to 30 June 2023 but not submitted for lodgment until on or after 15 October 2021.

The waiver is available in the [related resources](#) section of the Access Canberra website.

Christmas Shutdown

The ACT Land Titles Office will be closed from Friday 23 December 2022 at 3pm and will reopen on Tuesday 3 January 2023 at 9am.

Lodgement of Unit Plans before the Christmas shutdown

Monday 19 December 2022 will be the final date for lodgment of Unit Plans before the Christmas shutdown. The Land Titles Office will endeavour to get all Unit Plans lodged on or before this date, registered before Christmas. Unit Plans lodged after this date will require a new certificate of rates for the first quarter of 2023.

Land Titles Practice Manual and Guidance notes

The Access Canberra Website has been updated to include notes for each form. The development of the guidance notes has removed the need for the information page on each form. The guidance notes are of a general nature and are not intended to, and cannot, replace the advice of a Legal Practitioner.

Attached to this bulletin is an updated copy of the Land Titles Practice Manual and will be shortly uploaded to the Access Canberra website. Please be advised that the Land Titles Practice Manual will be continually updated and refreshed, so we encourage industry to continually check on the latest versions on the Access Canberra website

National Mortgage Form Addendum

As advised in the Land Titles May Bulletin, the Land Titles Office has now updated the National Mortgage Form Addendum which you will find attached to this month's bulletin. Comments are welcomed by 31 January 2023 with an estimated publishing date of 28 February 2023.

Appointments for Self-Represented Parties and those that don't hold a lodgement account

Since October 2021, the Land Titles Office has introduced appointments for self-represented parties, those that need extra assistance to assist the lodgement process and for businesses who do not hold a lodgement account. Bookings can be made online [here](#). All appointments will be at the Dickson Service Centre. For all other Access Canberra transactions, please refer to the Access Canberra Website for locations and opening hours for service centres.

Registration Timeframes

The Land Titles Office is currently registering dealings lodged 5 December 2022. The ACTLIS website is updated with the registration time frame. You can also perform a check search on the property to view the registration status of documents lodged.

Access Canberra Website

The [Access Canberra Website](#) and the [ACTLIS front page](#) will continue be updated with information, updates to forms, new versions of guidance notes, and any updates to e-conveyancing.

Have a question or need assistance? Click the Contact us form button at the end of the ACTLIS home page or Telephone: (02) 6207 0491.

