



ACT
Government



APPLICATION FOR HIRE CAR LICENCE (INCLUDING MOTORBIKES) (Including Renewal)



APPLICATION FOR A HIRE CAR / MOTORBIKE LICENCE (Including Renewal)

Section 166(1)(a) of the *Road Transport (Public Passenger Services) Regulation 2002*

The application form can be lodged via email to: hirecarservices@act.gov.au

Or via mail to: P.O Box 582 Dickson ACT 2602

General enquiries telephone number: 62057173 or 62071381

Website address: www.accesscanberra.act.gov.au

PRIVACY STATEMENT

The lawful authority for collecting the information is the *Road Transport (Public Passenger Service) Act 2001*. The information may be disclosed to Commonwealth, Territory or State law enforcement agencies, transport authorities in those jurisdictions, government agencies authorised by law, third party insurers or individuals or their agents or insurers following a motor vehicle accident.

The legislation underpinning the regulation of Hire Car Services is the *Road Transport (Public Passenger Services) Act 2001* and the *Road Transport (Public Passenger Services) Regulation 2002*.

INSTRUCTIONS FOR COMPLETION

To obtain a hire car licence (including motorbikes) the applicant must:

- (1) Be the accredited operator of a hire car service;
- (2) Submit a passed Vehicle Inspection Report;
- (3) Submit a certificate of currency for a public vehicle insurance policy for a public passenger vehicle; and.
- (4) Pay \$100 (annual fee) or \$450 (6 year fee). Payment must be made online at <https://form.act.gov.au/smartforms/transport/public-transport-payments>

On receipt of the above information and approval the applicant will be issued with a hire licence.



**APPLICATION FOR HIRE CAR /MOTORBIKE
LICENCE
(Including Renewal)**

Section 166 (1)(a) of the *Road Transport (Public Passenger Services) Regulation 2002*

TO BE COMPLETED BY HIRE CAR SERVICE OPERATOR	
Business / Company Name	
Surname	
Given Name(s)	
Residential Address (PO Boxes not accepted)	
Postal Address	
Business Contact Telephone No	
Mobile Number	
Email Address	
Are you an Australian Citizen or a Permanent Resident:	YES NO
Accreditation Number (if renewal)	
Registration Number	
Applicant/s Signature	

**A COPY OF YOUR PUBLIC VEHICLE INSURANCE POLICY AND PASSED ROADWORTHY INSPECTION
CERTIFICATE MUST BE SUBMITTED WITH LODGEMENT OF THIS FORM.**

OFFICE USE ONLY
Approved By:
Signature:
Date: