



Notice of Disposal

IMPORTANT: For your own protection you are strongly advised to positively identify the Acquirer and inform the RTA.

In the event that you are selling or disposing of your vehicle and have misplaced your 'Notice of Disposal' (on reverse side of Certificate of Registration) complete this form and return it to the Road Transport Authority by email to lara@act.gov.au, mailing to PO Box 582, Dickson ACT 2602, or in person at an Access Canberra Service Centre.

Please note that where a vehicle is registered in two names, both signatures **must** appear in the Disposer's Signatures section. In the event a vehicle is registered in a company name, it is necessary for the person signing on behalf of the company to demonstrate his/her authority to dispose of the vehicle on behalf of the company.

Do not rely on the Acquirer to transfer the registration into their name. Failure to submit a notice of disposal which positively identifies the acquirer may result in you being held liable for traffic infringements or offences committed by the Acquirer. You will remain the registered operator of the vehicle until the acquirer's details are recorded by the Road Transport Authority. You should keep a copy of the completed Notice of Disposal for your own records.

Disposers details (all fields must be completed if applicable)

Disposal date	Sale price	Registration number	Make	Model
/ /	\$			
Email address			Contact number	
Disposer full name / Company stamp or signatory position in company (please print)				
Joint disposer full name (please print)				
Disposer signature	Joint disposer signature		Date signed	
			/ /	

Acquirer's details (all fields must be completed if applicable)

Acquirer full name (please print)	Licence number	Date of birth
		/ /
Acquirer address	State	Post code
Joint acquirer full name (please print)	Licence number	Date of birth
		/ /
Joint acquirer address	State	Post code

Privacy Statement: The personal information on this form is being collected by Access Canberra (part of the Chief Minister, Treasury and Economic Development Directorate) for vehicle registration purposes as authorised by the Road Transport (Vehicle Registration) Act 1999. The information may be used for the administration of driver licensing and vehicle registration legislation and enforcement. Access Canberra will include your information in its "one client record" so that it can be used in respect of any other dealings that you might have with it. Information about your identity, which forms part of your one client record, will also be used for administrative purposes, including to confirm that we are dealing with the correct individual. Your personal information may be used or disclosed to other ACT Government Directorates, Commonwealth, State and other Territory government agencies, transport authorities, law enforcement and court agencies, authorised by law; the Motor Accident Injuries Commission; Austroads Ltd; the National Heavy Vehicle Regulator; the National Capital Authority and individuals, their agents or insurers following a report provided to the police of a motor vehicle accident. Confirmation on a 'yes' or 'no' basis of current registered operator, registration status, vehicle 'stolen' status and outstanding defects on the vehicle may be disclosed to prospective acquirers. If you choose not to provide the personal information requested on this form, we may not be able to process your request. Personal information for this application is not normally disclosed to overseas recipients unless required by law. Personal information is held and managed in accordance with the Information Privacy ACT 2014. You can get more information about Access Canberra's privacy policy which explains how it handles your personal information, including how you may access personal information about yourself, seek correction of your personal information held by Access Canberra or complain about an interference with your privacy from act.gov.au/acprivacy.