



## TRANSFER BY POWER OF SALE

Form 018 - TPS

Land Titles Act 1925

LODGING PARTY DETAILS			
Name	Email Address	Customer Reference Number	Contact Telephone Number

TITLE AND LAND DETAILS					
Volume & Folio	District/Division	Section	Block	Unit	Registered Mortgage Number

<b>TRANSFEROR/S - SELLER</b> (Surname Last) (ACN required for all companies)

PERCENTAGE OF INTEREST OWNED (whole or state share)	PERCENTAGE OF INTEREST BEING TRANSFERRED (whole or state share)

<p><b>CERTIFICATION</b> *Delete the inapplicable</p> <p><b>Transferor</b></p> <p>*The Certifier has taken reasonable steps to verify the identity of the Transferor or his, her or its administrator or attorney.          *The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.          *The Certifier has retained the evidence to support this Registry Instrument or Document.          *The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.</p> <p>Signed By:</p> <p>&lt;Name of certifying party&gt;          &lt;Capacity of certifying party&gt;</p> <p>for: &lt;Company name&gt;</p> <p>on behalf of the Transferor</p>
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DEVELOPMENT STATUS (Tick the appropriate box – one box must be completed)	LAND USE (Tick the appropriate box – one box must be completed)
<input type="checkbox"/> Land Only <input type="checkbox"/> Incomplete Building <input type="checkbox"/> Building Completed	<input type="checkbox"/> Residential <input type="checkbox"/> Rural <input type="checkbox"/> Commercial

<b>TRANSFeree/S - BUYER</b> (Surname Last) (ACN required for all companies)	<b>THE BUYER VERIFICATION DECLARATION HAS BEEN SUBMITTED</b> (must be completed prior to lodgement of this document)
	Submission Date: Reference Code:
	Submission Date: Reference Code:

<b>FORM OF TENANCY</b>
<input type="checkbox"/> Joint Tenants <input type="checkbox"/> Tenants in Common in (the following shares) - (Please state proprietors name and shares out in full)

<b>CERTIFICATION</b> *Delete the inapplicable
<b>Transferee</b>
<p>*The Certifier has taken reasonable steps to verify the identity of the Transferee or his, her or its administrator or attorney.</p> <p>*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.</p> <p>*The Certifier has retained the evidence to support this Registry Instrument or Document.</p> <p>*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.</p> <p>Signed By:</p> <p>&lt;Name of certifying party&gt; &lt;Capacity of certifying party&gt;</p> <p>for: &lt;Company name&gt;</p> <p>on behalf of the Transferee</p>

<b>CONSIDERATION</b> (Higher of market value or consideration)	<b>GST PAYABLE</b> (See guidance notes)
\$	\$

<b>AGREEMENT / CONTRACT FOR SALE DATE</b>	<b>SETTLEMENT DATE</b> (the date the buyer is liable for rates)

<b>COMMUNITY TITLE</b> (if Transfer relates to a Community Title Scheme the following should be attached)	<b>PLANNING AND LAND AUTHORITY – MINISTER’S / DELEGATE’S CONSENT</b>
<input type="checkbox"/> Statutory Declaration <b>AND</b> <input type="checkbox"/> Certified Copy of Undertaking submitted to ACT Planning and Land Authority	

<b>OFFICE USE ONLY</b>			
Lodged by		Registered date / by	
Data entered by		Attachments/Annexures	