



BIRTHS, DEATHS AND MARRIAGES
**WITHDRAWAL OF A TERMINATION OF A
CIVIL UNION**

Civil Unions Act 2012
Births, Deaths and Marriages Registration Act 1997
Births, Deaths and Marriages Registration Regulation 1998

Form 904

PRIVACY NOTES

The *Civil Unions Act 2012* authorises the Registrar-General to collect the information required by this form for the establishment and maintenance of registers. The Registrar-General prevents any unreasonable intrusion into a person's privacy in accordance with the *Information Privacy Act 2014*. The Privacy Policy can be found on the Access Canberra website at <http://www.act.gov.au/privacy>. Documents provided as proof of identity may have their authenticity verified through the National Document Verification System (DVS). Documents issued by this office may also be verified by external agencies using DVS.

GENERAL INFORMATION

Persons wishing to terminate a civil union in accordance with the *Civil Unions Act 2012* must lodge a termination notice in writing to the ACT Registrar-General of their intention to terminate the civil union. A civil union may also be terminated by a party (or both parties) under section 12 or a court order under section 14 of the *Civil Unions Act*. The termination of the civil union will take effect 12 months after the termination notice is lodged with the Registrar General. However, the termination notice may be withdrawn by lodging a 'Withdrawal of Termination of Civil Union' with the Registrar General by the party (or parties) who gave the notice before the termination period of 12 months expires.

INSTRUCTIONS FOR COMPLETION

- If completing this form by hand please print clearly and use a solid black pen only.
- This office will not accept lodgement of this form if it is not completed in full.
- Any alteration to information provided on this form must be struck through with a solid black pen and substitute information must be clear and all parties must sign in the margin. Do not use correction fluid or tape.
- If lodging the application in person, you must supply original identification documents.

LODGEMENT AND CONTACT INFORMATION

Preferred lodgement is by email: bdm@act.gov.au
In Person: Please visit www.act.gov.au/accessCBR to find an Access Canberra Service Centre
General Enquires: 132281

If you require further information or require advice, a language assistance service is available by phoning the **Translating and Interpreting Service (TIS) on 13 14 50.**



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DATE OF CIVIL UNION		CIVIL UNION REGISTRATION NUMBER	
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	PARTY 1	PARTY 2
1. Surname		
2. Given Name(s)		
3. Postal address		
4. Phone number		
5. Email address		
6. Date of birth		

STATUTORY DECLARATION BY CIVIL PARTNER(S)

Partner 1	Partner 2
I, (full name)	I, (full name)
being a (occupation)	being a (occupation)
of (address) Postcode	of (address) Postcode
hereby solemnly declare that I wish to withdraw the notice of termination of a civil union with and that I am not in a civil partnership other than with partner 2, and am not married and believe I do not have a prohibited relationship with my proposed partner	hereby solemnly declare that I wish to withdraw the notice of termination of a civil union with and that I am not in a civil partnership other than with partner 1, and am not married and believe I do not have a prohibited relationship with my proposed partner
..... Signature (of partner 1) Signature (of partner 2)

STATUTORY DECLARATION BY PERSON SERVING NOTICE OF WITHDRAWAL OF TERMINATION NOTICE

(only required if this notice is given by only one of the parties to the civil union)

I (Full name of person serving notice)

Of (address of person serving notice)

hereby solemnly declare that I have served a copy of this notice in accordance with section 12 of the *Civil Unions Act 2012*.

Signature:
signature of person serving notice

Declared at (place)

on (date)

Before me, (Full Name of Witness)

Of (address of witness)

Qualification of Witness

(Must be able to witness a statutory declaration in accordance with the *Statutory Declaration Act 1959*)

Signature (of the witness)

Primary Proof of Identity

A photographic *Driver Licence* issued in Australia and current or expired up to two years.
Australian Birth Certificate (not a Commemorative Certificate or extract). If the certificate is not in the name currently used appropriate linking documentation will be required (e.g. Marriage Certificate).
Australian Passport current or expired up to two years.
Overseas Passport current or expired up to two years.
Australian Citizenship Certificate or Naturalisation Certificate.
Department of Home Affairs Travel document valid up to five years after date of issue.
Department of Home Affairs Evidence of Immigration Status (EIS) ImmiCard valid to date of expiry.
Department of Home Affairs Permanent Resident Evidence (PRE) ImmiCard valid to date of expiry.
Department of Home Affairs Australian Migration Status (AMS) ImmiCard valid to date of expiry.
Current Police Officer Photo Identity Card issued in ACT only.
Australian Proof of Age Card / Proof of Identity Card / NSW Photo Card with appropriate security features that displays the date of issue by Authority and current or expired up to two years.

Secondary Proof of Identity

Current Medicare Card.
Current Student Identity Document with photograph and signature issued by an Educational Institution.
Current Centrelink or Department of Veterans Affairs Concession Card.
KeyPass Identity Card issued by Australia Post current or expired up to two years.
Security Guard / Crowd Controller Identity Card with photograph issued by an Australian State or Territory current or expired up to two years.
Firearm Licence with photograph issued by an Australian State or Territory current or expired up to two years.
Current Consular Identity Card with photograph issued by Department of Foreign Affairs and Trade.
Current State, Territory or Federal Government Employee Identity Card with photograph.
Current Australian Defence Force Identity Card with photograph.
Current ACT Government Services Access Card.
Working with Vulnerable People Registration Card current or expired up to two years.
ACT High Risk Work Licence current or expired up to two years.
Proof of Residency (excluding Proof of Identity Cards issued after 19 September 2018)
Contract of Purchase, Current Lease or Rental Agreement for relevant premises prepared by a real estate agency or the ACT Government. Private rental agreements or receipts will not be accepted.

SUPPORTING DOCUMENTS

- Three forms of proof of identity, at least one being primary proof of identity, for party 1.
- If both parties are completing the application, three forms of proof of identity, at least one being primary proof of identity, for party 2.
- If only one party is completing the application, a statutory declaration witnessed by qualified person is required.