



ACT
Government

City and Environment

APPLICATION FOR A BORE WORK LICENCE

This application for a Bore Work Licence is made under section 38 of the *Water Resources Act 2007*.

A Bore Work Licence is required for any of the following:

- (a) Drilling, constructing, altering, plugging, backfilling or sealing off a bore;
- (b) Removing, replacing, altering, slotting or repairing the casing, lining or screen of a bore; and
- (c) Deepening a bore (in the course of construction or otherwise).

This does not apply to bore work that is exempt from the requirement for a Bore Work Licence under Section 10 of the *Water Resources Regulation 2007*.

NOTE:

A Bore Work Licence cannot be issued unless the applicant holds a Water Access Entitlement or Surviving Allocation for groundwater to be taken from the bore, or the bore work is for a monitoring bore.

All licences granted under the *Water Resources Act 2007* are included on the Water Resources Register and hence are public documents.

A. DETAILS OF APPLICANT

1. Is the Licence to be held in the name of: ☐ An individual(s) ☐ A business/company

2. Title: ☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other _____

Full name(s):

OR

Business/company name:	
	ABN:
Contact person:	ACN:

2.

Home/business address:		
	State:	Postcode:
Postal address:		
	State:	Postcode:
Email address:		Facsimile:
Home phone:	Business phone:	Mobile:

B. BASIS OF LEGAL ACCESS TO THE SITE

You must be able to demonstrate that you have legal access to the site. Please tick which of the following applies. Attach relevant documentation to the completed application form.

- ☐ I am the leaseholder/land manager
- ☐ Proof of legal access from the leaseholder/land manager
- ☐ Possession of Site Certificate
- ☐ Documentation showing Award of Contract
- ☐ Other (please specify): _____

C. LOCATION OF PROPOSED BORE WORKS

Block: _____ Section: _____ Division: _____ District: _____

Block: _____ Section: _____ Division: _____ District: _____

Block: _____ Section: _____ Division: _____ District: _____

Eastings/northings: _____

Please attach a plan or sketch (to scale) showing the location of existing and proposed bores with respect to block boundaries, and any proposed or existing related infrastructure.

D. NUMBER AND DETAILS OF NEW BORE(S)

1. Proposed use(s) of bore:
 - ☐ Water extraction bore
 - ☐ Monitoring bore (note: a monitoring bore means a bore than enters an aquifer and is used to monitor depth and fluctuations of depth in the aquifer.)
 - ☐ Other: _____
2. Bore type:
 - ☐ Drilled bore
 - ☐ Other: _____
3. Number of bore(s) to be constructed: _____
4. Proposed depth of bore(s) (in metres): _____
5. Rig type: _____
6. Proposed casing (steel/PVC & class): _____
7. Proposed diameter: ☐ 50mm ☐ 100mm ☐ 125mm ☐ 150mm ☐ 200mm ☐ 250mm ☐ 300mm
8. Expected volume of groundwater required: _____
9. Method of extraction of groundwater (eg. pump, dipper): _____
10. Anticipated period of use of bore (eg. 12 months, permanent): _____

E. DETAILS OF BORE(S) TO BE ALTERED

1. Proposed alteration:

☐ Replacement

☐ Enlarging

☐ Deepening

☐ Reconditioning

☐ Other _____

2. Number of bore(s) to be altered: _____

3. Depth of bore(s) to be altered: _____

4. Bore diameter: _____

5. Current use of bore(s): _____

6. Year of construction: _____

7. Reason for proposed alteration: _____

F. DECOMMISSIONING OF BORE(S)

1. Number of bore(s) to be decommissioned: _____

2. Depth of bore(s): _____

3. Bore diameter: _____

4. Current use of bore: _____

5. Year of construction: _____

6. Reason for decommissioning: _____

7. Proposed decommissioning method: _____

G. ENVIRONMENTAL CONSIDERATIONS

1. Are the proposed works within 100 metres of a creek, river, lake or wetland? ☐ Yes ☐ No

Distance to waterbody (m): _____

Name of waterbody (if it is named): _____

Distance of proposed works from property boundary: _____

2. Are the proposed works within 100 metres of any:

Septic, sewerage, stormwater or other wastewater storage or conveyancing works ☐ Yes ☐ No

Other waste repository (such as a landfill, dump, burial area) ☐ Yes ☐ No

Known site of contamination (such as a sheep or cattle dip site or petrol station) that has or may have the potential to contaminate the groundwater into which the bore will be constructed? ☐ Yes ☐ No

If yes, indicate type and distance in each case: _____

3. Please attach a pollution control plan to clearly explain how waste/slurry/excess water associated with drilling will be managed on site.

H. DETAILS OF LICENSED DRILLER TO UNDERTAKE BORE WORK

1. Name: _____

2. ACT Driller's Licence No: _____

☐ Please tick if you would like a copy of this licence to be sent to your driller

Note: Your chosen driller must submit a Bore Completion Report within one month of the completion of any bore work.

I. PAYMENT OF APPLICATION FEE OF \$239.49

When the application is received an invoice will be generated and emailed to the applicant for payment.

Return application form to:

By post: Office of the Environment Protection Authority
GPO Box 158
Canberra ACT 2601

Email: environment.protection@act.gov.au

Phone: Access Canberra: 13 22 81
Access Canberra ABN: 68 367 113 536

J. SIGNATURE OF APPLICANT IF AN INDIVIDUAL

Name: _____ Signature: _____ Date: _____

Name: _____ Signature: _____ Date: _____

K. SIGNATURE OF APPLICANT IF A BUSINESS/COMPANY

Name: _____ Position: _____

Signature: _____ Date: _____

Name: _____ Position: _____

Signature: _____ Date: _____

For further information or assistance, please contact the Office of the Environment Protection Authority on 13 22 81, email environment.protection@act.gov.au.

The personal details collected on this form are required to process the Bore Work Licence. Your personal information will be held by the ACT Government to the extent necessary to achieve this purpose. Details of your payment information may be released to you or your financial institution if this transaction is queried. Disclosure to third-parties will not be made except in accordance with the *Privacy Act 1988* (Cth).