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| ACT Government logo and Access Canberra logo | LAND TITLESACCESS CANBERRAChief Minister, Treasury and Economic Development Directorate**TRANSFER OF SUBLEASE/UNDERLEASE** |
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| **Form 068 - TSL** |

 | ***Land Titles Act 1925*** |
| **LODGING PARTY DETAILS** |
| Name | Email Address | Customer Reference Number | Contact Telephone Number |
|       |       |       |       |

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| **TITLE AND LAND DETAILS** |
| Volume & Folio | District/Division | Section | Block | Unit | Registered Sublease Number |
|       |       |       |       |       |       |

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| **TRANSFEROR/S - SELLER** (Surname Last) (ACN required for all companies) | **ESTATE OR INTEREST TRANSFERRED** (whole or state share) |
|       |       |

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| **TRANSFEREE/S - BUYER** (Surname Last) (ACN required for all companies) | **FULL POSTAL ADDRESS** including postcode(after Transfer) |
|       |       |

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| **FORM OF TENANCY** |
| [ ]  Joint Tenants [ ]  Tenants in Common in the following shares – (Please state proprietors name and shares out in full) –      |

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| **CONSIDERATION** (Need to state reason for Transfer – must not state “NIL”) |
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| **AGREEMENT / CONTRACT FOR SALE DATE**  | **SETTLEMENT DATE**  |
|       |       |

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| **PLANNING AND LAND AUTHORITY – MINISTER’S / DELEGATE’S CONSENT** |
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| **CERTIFICATION** \**Delete the inapplicable***Transferor** |
| \*The Certifier has taken reasonable steps to verify the identity of the Transferor or his, her or its administrator or attorney.\*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.\*The Certifier has retained the evidence to support this Registry Instrument or Document.\*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.Signed By:*<Name of certifying party>**<Capacity of certifying party>* for: *<Company name>* on behalf of the Transferor |

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| **CERTIFICATION** \**Delete the inapplicable***Transferee** |
| \*The Certifier has taken reasonable steps to verify the identity of the Transferee or his, her or its administrator or attorney.\*The Certifier holds a properly completed Client Authorisation for the Conveyancing Transaction including this Registry Instrument or Document.\*The Certifier has retained the evidence to support this Registry Instrument or Document.\*The Certifier has taken reasonable steps to ensure that the Registry Instrument or Document is correct and compliant with relevant law and any Prescribed Requirement.Signed By:*<Name of certifying party>**<Capacity of certifying party>* for: *<Company name>* on behalf of the Transferee |

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| **OFFICE USE ONLY** |
| Lodged by |  | Registered date / by  |  |
| Data entered by |  | Attachments/Annexures  |  |