WORKING WITH VULNERABLE PEOPLE
REGISTRATION FOR A COACH OR VOLUNTEER IN JUNIOR OR DISABILITY SPORTS

ACCESS CANBERRA
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INTRODUCTION

Are you a coach or volunteer in junior or disability sports?

You need a WWVP registration card. (some exemptions apply)

We all have a role to play in keeping our kids safe. The Working with Vulnerable People (WWVP) scheme ensures that children and vulnerable members of our community are protected.

WHAT DOES THIS MEAN FOR YOU?

If you do paid work or volunteer at your local sporting club you:

- **MUST** hold a current WWVP registration card
- **MUST** carry your card at all times
- **MUST** produce your card when asked by an authorised person or police
- **SHOULD** produce your card when asked parents and carers.

HOW TO CHECK IF YOU NEED TO BE REGISTERED


If you are not registered, and you should be, you need to register now.

TO REGISTER

2. **Attend** your local Access Canberra Service Centre to verify your identity and have your photo taken.
3. **Receive** your WWVP registration card by post after Access Canberra has assessed your application.
REGISTRATION FEES

There is no cost for volunteers. Current registration fees are available at www.act.gov.au/accessCBR.

DO YOU NEED TO RENEW YOUR REGISTRATION?

You can do this easily online at: www.act.gov.au/accessCBR

FURTHER INFORMATION

Contact Access Canberra on 13 22 81 or visit www.act.gov.au/accessCBR
This guide is prepared by Access Canberra and is designed to assist coaches and volunteers in junior or disability sports understand their responsibility in holding a current ACT Working with Vulnerable People registration card, under the Working with Vulnerable People (Background Checking) Act 2011. The Act aims to reduce the risk of harm or neglect to vulnerable people in the ACT, by requiring those who work or volunteer with vulnerable people to have a background check and be registered.

This guide does not replace sound legal advice or the decisions of the ACT Civil and Administrative Tribunal (ACAT) and the courts.

While everything practicable has been done to ensure the accuracy of information in this guide, no liability is accepted for any loss or damage whatsoever attributable to reliance upon any of that information.

Nothing in this guide should be taken to replace the need to seek professional advice.

**Accessibility**

The ACT Government is committed to making its information, services, events and venues as accessible as possible.

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If you are deaf, or have a hearing or speech impairment, contact us through the National Relay Service. For more information, visit: [www.relayservice.gov.au/](http://www.relayservice.gov.au/).

If English is not your first language and you require a translating and interpreting service, please phone 13 14 50.